

# Vestry Meeting



ST. PAUL'S  
EPISCOPAL CHURCH

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5 February 2025 5:32 PM

## ATTENDEES

TaMara Oertel, Zan Millner, Bob Cuthbertson, Karen Schaefer, Jan Bugbee, Becky Bennett, Heather Gagnon, Tom Manney, Tim Grant, Rayna Hauter, John Cherry

## AGENDA

- **Reflection**
  - Our role as prophets today to God's people and our community.
- **Capital Campaign Update from John Cherry**
  - The capital campaign is part of our stewardship to the building, which is mostly in good shape aside from the HVAC system – which is the point of focus, amongst other things.
  - \$1-3 million cost
    - Commitments can be spread over three to five years, making it much easier on people and their budgets vs. an all at once commitment.
  - The capital campaign allows us to fulfill a broader mission in the community.
    - We have to show the community why the building and our church are important.
- **Previous Meeting Minutes**
  - Corrected TaMara's name from "Tamara" to "TaMara"
  - Bob moved to approve, TaMara seconded.
    - No dissent
- **Finance Update**

- Church fell roughly \$40,000 short in January
  - This was due to a combination of yearly and quarterly costs which are not a consistent strain on the budget.
  - Large water bill in January
    - Will be further discussed at Finance Committee
- Jan moved to accept, Bob seconded.
  - No dissent

- **Rector's Update**

- Meeting with the attorney on February 12 re: Bank of America and flower trust.
- By-Laws were updated with changes voted on at the annual meeting.
  - By-Laws need to be updated online to reflect changes.
- Annual Meeting Reflection
  - Voting took a significant amount of time
    - Looking at potentially getting electronic voting devices to aid in speed of voting.
  - Formalize discussion and floor nomination process for ease on secretary's ability to accurately record
    - "I, Rayna Hauter, move to do xyz."
    - "I, Rayna Hauter, nominate xyz."
- Parochial Report
  - Attendance has seen growth
  - Membership numbers need updating
  - TaMara moves to approve, Heather seconded.
    - No dissent.
- Vestry Liaisons
  - *Building and Grounds*: Becky Bennett
  - *Technology*: Fr. Tom Manney
  - *Finance*: Jan Bugbee
  - *Outreach*: Karen Schaefer
  - *Diversity*: Bob Cuthbertson
  - *Pastoral Care*: Heather Gagnon
  - *Hospitality*: Heather Gagnon
  - *Order of St. Luke*: Becky Bennett

- *Liturgy and Worship*: TaMara Oertel
  - *Education*: TaMara Oertel
  - *Stewardship*: Zan Milner
- Father Tom is meeting with the Crim tomorrow regarding the Better Block system
- Revisiting Vestry Times
  - Vestry members not available on other days or other times. Will remain 5:30 on First Wednesdays until further notice.
- College Ministry
  - Fr. Tom created a subcommittee to look at potential formation and requirements for establishing a college ministry.
    - Meeting is scheduled for February 6, 2025 at 3PM
    - Bob Cuthbertson, Rayna Hauter, and Fr. Tom Manney agreed to attend
  - College Ministry would both be a good thing to establish as well as be part of a broader pitch for the Capital Campaign
- Courtesy Resolutions
  - Fr. Tom saw a need to establish an official courtesy resolutions subcommittee
    - An official historical write up that would accompany plaques such as the Joan Reynolds Sacristy
    - Would be official memos of appreciation for gifts to the church as well.
    - Fr. Tom, TaMara Oertel, and Jan Bugbee will be on the subcommittee
  - Resolution for the new altar book from Rajaad Twine and Dr. Robert Cuthbertson.
    - TaMara moved, Zan seconded.
      - No dissent, Bob Cuthbertson abstained
  - Resolution for Stations of the Cross artwork received from Tom Shriver and Rebecca Bennett

- Bob moved, Zan seconded.
    - No dissent, Becky abstained
- **Senior Warden's Report**
  - Was moved by the acceptance of an unhoused person who came in during choir rehearsal. No one said anything or treated them differently and they were just there while choir rehearsed.
- **Junior Warden's Report**
  - Mutual Ministry Review
    - Ministry goals and plans for the year
- **Ministry Highlights**
  - Outreach touring YWCA building on February 6
  - Absalom Jones on February 9
    - Dr. Pamela Pugh preaching
  - Peace Vigil on February 28
  - Rayna sent emails to ministry leaders regarding ministry coordination.
- **Diversity Report**
  - Procedures changes
  - Epistle articles from Diversity will begin on a monthly basis
- **Discernment Update**
  - Rayna reported that their discernment committee will likely be presenting their letter at the April meeting.
    - Rayna will provide the form for Vestry at the March meeting
- **Chaplain's Update**
  - Lector Training on March 8
  - Bishops on the Border
    - Book study for Vestry after the book has been gone through in bible study.
    - Part of education for church leadership during the beginning stages of calling a new Diocesan Bishop
- **Next Meeting:** March 12, 2025 at 5:30PM
  - Moved from March 5, 2025 due to Ash Wednesday