

Minutes of St. Paul's Episcopal Church Outreach Ministry

Date: February 2, 2023

Present: Carole Davis, Mike Farver, Maggie Hart, Barbara Mannor, Lanie Nix, Walt Peake, Karen Schaefer

Karen Schaefer called the meeting to order with an opening prayer.

The minutes of the January 5, 2023 meeting were reviewed and approved with no changes. Maggie Hart made the motion to approve the minutes and Lanie Nix seconded the motion.

Maggie presented a summary of the budget that was included with the documents for the St. Paul's Annual Meeting held on January 22. She explained the details of the new Grant Committee and the grants awarded for 2023. The Grant Committee members include the Rector, the Senior Warden, the Treasurer, the Chair of Outreach, and the Director of Finance. Grants were awarded to St. Andrews Episcopal Church, Family Promise, Crossover, and Boys in Christ (detailed budget attached).

Karen shared the email correspondence with Denise Diller, Executive Director of Crossover Outreach. Denise commented on their building project and the update that they are almost 100% enclosed. The nonprofit plans on moving into the new facility in spring or summer of this year.

Denise also mentioned upcoming projects such as providing Easter baskets for the 100 families they support. Outreach will continue to support this project. Karen will reach out to Denise to get specifics on items needed for the Easter baskets.

Barbara Mannor provided updates about FPGC (Family Promise of Genesee County). She explained that Tiffani Wharry, Director of Family Promise, reported that only nine churches have agreed to host the families in need of temporary housing. Because of the low number of hosting organizations, Family Promise is changing its model of using churches to serve as hosts for temporary housing and to consider alternatives, including renting a multi-family house.

Barbara presented the grant request that Family Promise is submitting to St. Paul's for \$5,000 to help support their efforts to provide emergency housing by renting a multi-family house. Barbara made the motion that Outreach recommend support of Family Promise's grant proposal of \$5,000 and that it be referred to St. Paul's Grant Committee. Maggie seconded the motion and the motion was approved. The proposal will be forwarded to the Grant Committee for review (proposal attached).

After discussion about renewing St. Paul's annual membership fee of \$100 to the Food Bank of Genesee County, a motion was made by Mike Farver to not renew the membership. St. Paul's does not have a food pantry or soup kitchen. Barbara seconded the motion and it was approved unanimously.

Lanie Nix continues to focus efforts on fundraising ideas. She will follow-up with suggestions to offer assistance to Family Promise and its fundraising efforts to provide temporary housing for those in need.

Under New Business, Walt Peake and Barbara Mannor, presented the project by the Sloan Museum and St. Paul's to co-create an exhibit at the Sloan. The exhibit, "150 years at the Intersection", will focus on St. Paul's role in the community over the years. The exhibit is scheduled to run from May 2023 - September 2023. Outreach will help plan and support the Opening Tea to be held on May 12.

Maggie proposed an idea of collaborating with Michigan Works to support individuals who are offered jobs but need funds to purchase start-up equipment such as steel-toed boots. Outreach would support this project through Crossover. St. Paul's would provide the financial support but Crossover would administer and work directly with Michigan Works. Maggie added that Crossover has indicated an interest in working with Michigan Works.

This information was presented to Maggie from a conversation with Mary Lorah-Hammond from Michigan Works of Genesee County. Karen will invite Mary to the March Outreach meeting to discuss this project.

Lanie made the motion to adjourn and Maggie seconded the motion. The motion carried.

The meeting closed with the Lord's Prayer.

The next meeting is scheduled for March 2, 2023 at 6:30 PM in the parlor.

Attachment 1: St. Paul's Outreach Grant Committee Budget

Submitted by Maggie Hart

Attachment 2: Family Promise Grant Application: \$5,000 for Emergency Housing

Submitted by Barbara Mannor

Respectfully submitted, Karen Moon Schaefer

St. Paul's Outreach Grant Committee R

In 2022 the vestry approved the formation of a Grant Committee to receive requests for funding from Outreach funds. The Grant Guidelines are:

Projects need to further the wider Episcopal Church Community in that the project's purpose is to enhance peoples' lives, including underserved, diverse populations and are inclusive. All projects must be for activities in Genesee County or for the benefit of Genesee Country Residents.

The Grant Committee members are:

The Rector, The Sr. Warden, The Treasurer, the Chair of Outreach, the Director of Finance.

In 2022, the Grant Committee approved four requests for calendar year 2023:

St. Andrews Episcopal Church, Flint	\$30,000
Family Promise	\$ 2,400
Crossover	\$ 6,800
Boys in Christ	\$ 2,500
Total approved 2022	\$41,700

Approved to date in 2023

Crossover for building fund	\$25,000
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Total approved to date 2023 **\$66,700**

GRANT APPLICATION BUDGET

Below is a listing of standard budget items. Please provide the project budget in this format and in this order.

A. Organization: Family Promise of Genesee County

B. Project Name: FPGC Emergency Housing Fund

C. Time period this budget covers: September 2022 - on going

D. Organizational fiscal year: October - September

E. Expenses: Include a *description and the total amount* for each of the following budget categories, including budget items not specified which exceed 5% of the total budget. Add additional rows if necessary.

	Amount Requested from Grantor	Total Project Expenses	Description / Comments
Salaries	\$0.00	\$40,000.00	Case Manager
Fringe Benefits	\$0.00	\$0.00	
Travel	\$0.00	\$0.00	
Admin Costs	\$0.00	\$8,500.00	
Insurance	\$0.00	\$500.00	
Keeping the Promise	\$0.00	\$10,000.00	Stabilization Program that includes Basic Needs Items, Groceries, Diapers, Wipes, Femine Hygene Products, Educational Supports, Etc. to cover gaps in volunteer support
Bridge Apart	\$0.00	\$7,000.00	The Bridge Apart program is designed to help families cover expenses like security deposits or the first month's rent.
Promise for Home	\$0.00	\$30,000.00	Homeless Prevention (focused on paying back rent or a bill that keeps families in their home). Diversion (designed to keep families out of shelter by using rapid case management and exploring alternate places to stay - working to permanently rehouse families in 30 day.)
Emergency Housing/Rental	\$5,000.00	\$25,000.00	Rental for families to provide emergency shelter for families in need outside of the campers ability
Total Expenses	\$5,000.00	\$121,000.00	

F. Revenue: Include a source, description, and the total amount for each source of revenue. Please indicate if the source is committed or pending. Add additional rows if necessary.

Source	Type (Cash or In-Kind)	Value	Confirmed or Pending?	Description / Comments
Genesee County Metropolitan Planning Commission	Cash	\$23,000.00	Pending	Applying for additional funding for Mobile Family Housing Crisis Center
GISD	Cash	\$15,000.00	Confirmed	2 year commitment, currently in year 1
Private Grant	Cash	\$20,000.00	Confirmed	Annual Grant Support from private foundation
Private Grant	Cash	\$15,000.00	Confirmed	New grant from private foundation to help with Prevention and Diversion Programs
Private Grant	Cash	\$5,000.00	Confirmed	Annual Grant Support from private foundation
FPGC Breakfast Fundraiser	Cash	\$18,000.00	Pending	Annual Fundraiser to support programming
St. Pauls Grant Request	Cash	\$5,000.00	Pending	Requesting now
Grumlaw	Cash	\$3,000.00	Pending	Requesting now
Church Requests for Housing	Cash	\$17,000.00	Pending	Requesting now
Total Revenue		\$121,000.00		