

St. Paul's Episcopal Church
Finance Committee
Minutes of 09/13/2022

Present: Fr. Don, Rebecca Bennett, Jan Bugbee, Ta'Mara Ortel, George Gibson, Maggie Hart

Absent: Barbara Mannor

Fr. Don led the opening prayer.

The 2023 Draft Budget was presented by George Gibson in the new format.

Pledges are anticipated to be \$ 20,000 lower in 2023 than in 2022 due to the loss of several long-time pledging members, ie. John and Mary Snell, Harriet Kenworthy, Ferrell & John Katzenburger, Laura & Tom Meyer.

Expenses are anticipated to be greater than revenue: \$40,000 shortfall with a part-time Rector, and a \$106,000 shortfall with a full-time Rector.

A discussion followed, including how the financials would impact the search for a new Rector. It was agreed that seeing these anticipated shortfalls would give any potential Rector pause.

It was decided to present this draft 2023 budget to the Vestry at the September meeting and ask for their input as to moving forward.

A discussion of the P & L format, and changing the general ledger in Power church, led to the approval of using the new format in 2023 in an Excel format, which ties to Power Church Financials monthly, while we gain experience with the possible issues that might arise using the new format. It was deemed important to have some experience with the new format and understand exactly what changes to make in the general ledger so that history can follow.

| St. Paul's Episcopal Church | | | | |
|--|----------------------------|--|----------------------|----------------|
| Financial Results as of August 31, 2022 | | | | |
| | | | Results | 2022 |
| | | | As of 8/31/22 | Budget |
| Revenue | | | | |
| | Pledges | | 131,137 | 180,000 |
| | Prior year pledges | | 100 | 0 |
| | Plate offerings | | 1,128 | 1,000 |
| | Barth Missionary Tr | | 59,996 | 94,716 |
| | Barth (other) | | 113,905 | 107,299 |
| | Ingalls Trust | | 12,500 | 25,000 |
| | Lile Music Trust | | 2,500 | 5,000 |
| | Bequests/Other/misc | | 6,094 | 2,400 |
| | Parking lot rental | | 9,145 | 14,040 |
| | Invest Loss (S/T) | | (6,964) | 0 |
| | Investment W/D reg | | 61,640 | 123,283 |
| | Columbarium Niche | | 0 | 0 |
| | | | | |
| Total Revenue | | | 391,181 | 552,738 |
| | | | | |
| | | | | |
| Expenses | | | | |
| | | | | |
| Service & Outreach Less Barth | | | | |
| | Barth Missionary | | | |
| | St Andrews | | 24,000 | 36,000 |
| | Art Walk | | 3,289 | 0 |
| | Rector Discret | | 1,000 | 0 |
| | Diversity | | 354 | 1,000 |
| | Outreach | | 11,777 | 0 |
| | Outreach Bart | | 0 | 58,716 |
| | 150th Cele | | 3,359 | 13,968 |
| | Tues Lunch | | 5,820 | 0 |
| | Communicatio | | 0 | 300 |
| | Total Barth Mission | | 49,599 | 109,984 |
| | | | | |
| | Hospitality | | 3,070 | 1,500 |
| | Pastoral Care | | 2,114 | 2,700 |
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| | Total Outreach | 54,783 | | 114,184 | | |
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| | | | Results | 2022 | | |
| | | | As of 8/31/22 | Budget | | |
| Worship/Education | | | | | | |
| | Bread/Wine | 0 | | 300 | | |
| | Director of Music | - | | | | |
| | Wages | 24,681 | | 37,747 | | |
| | FICA | 1,947 | | 2,887 | | |
| | Health | 278 | | 461 | | |
| | Pension | 2,212 | | 3,397 | | |
| | Organist | | | | | |
| | Wages | 8,580 | | 12,273 | | |
| | FICA | 656 | | 939 | | |
| | Health | 0 | | 0 | | |
| | Pension | 0 | | 0 | | |
| | Gospel Choir Director | - | | | | |
| | Wages | 4,829 | | 7,195 | | |
| | FICA | 377 | | 550 | | |
| | Health | 0 | | - | | |
| | Pension | 0 | | - | | |
| | Music | 816 | | 2,500 | | |
| | Liturgy/Worship | 569 | | 1,000 | | |
| | Adult Ed | 54 | | 1,000 | | |
| | Parish Expenses | 955 | | 3,000 | | |
| | Sub-total | 45,954 | | 73,249 | | |
| | | | | | | |
| Personnel | | | | | | |
| | Allocations | (4,604) | | (16,977) | | |
| | Work comp | 865 | | 1,500 | | |
| | Clergy Profess. | 65 | | 500 | | |
| | Continuing Ed | 500 | | 1,000 | | |
| | Travel | 222 | | 1,000 | | |
| | Contracted Services | 0 | | 1,000 | | |
| | Total Personnel | (2,952) | | (11,977) | | - |
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| | | | Results | | 2022 | | |
| | | | As of 8/31/22 | | Budget | | |
| Building & Grounds | | | | | | | |
| | Sexton | | | | | | |
| | | Wages | 23,364 | | 35,070 | | |
| | | FICA | 1,806 | | 2,233 | | |
| | | Health | 22,817 | | 12,285 | | |
| | | Pension | 2,093 | | 3,216 | | |
| | Sexton (vacation cov | | - | | | | |
| | | wages | 0 | | 3,600 | | |
| | | FICA | 0 | | 0 | | |
| | | Health | 0 | | 0 | | |
| | | Pension | 0 | | 0 | | |
| | Insurance General | | 29,153 | | 43,000 | | |
| | Electricity/Gas | | 38,829 | | 50,000 | | |
| | Water | | 5,093 | | 5,000 | | |
| | Bldg Maint | | 21,765 | | 30,000 | | |
| | Total Maint | | 144,920 | | 184,404 | | |
| Administrative | | | | | | | |
| | Rector | | | | | | |
| | | Wages | 26,463 | | 40,000 | | |
| | | FICA | 0 | | 0 | | |
| | | Health | 0 | | 0 | | |
| | | Pension | 0 | | 0 | | |
| | Adm | | | | | | |
| | | wages | 6,378 | | 16,640 | | |
| | | FICA | 575 | | 1,273 | | |
| | | Health | 0 | | 0 | | |
| | | Pension | 0 | | 0 | | |
| | Dir. Finance | | | | | | |
| | | Wages | 24,537 | | 37,527 | | |
| | | FICA | 1,907 | | 2,870 | | |
| | | Health | 961 | | 1,417 | | |
| | | Pension | 2,208 | | 3,377 | | |
| | Rector search | | 0 | | 0 | | |
| | Telephone | | 3,486 | | 4,800 | | |
| | Print/Copy | | 2,807 | | 4,200 | | |

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| | | | Results | | 2022 | | |
| | | | As of 8/31/22 | | Budget | | |
| Admin (cont.) | | | | | | | |
| | Computer | | 3,795 | | 2,200 | | |
| | Office Supplies | | 769 | | 2,100 | | |
| | Audit | | 0 | | 450 | | |
| | Conferences | | 0 | | 500 | | |
| | Other | | 1,846 | | 1,200 | | |
| | Dio. Tithe | | 27,904 | | 41,856 | | |
| | Allocations | | (544) | | 0 | | |
| | Total | | 103,092 | | 162,432 | | |
| | | | | | | | |
| | Total Expenses | | 345,797 | | 522,292 | | |
| | | | | | | | |
| | Surplus/(shortfall) | | 45,384 | | 30,446 | | |

VESTRY FINANCIAL NOTES

September 2022

NOTE: Financial results are thru 8/31/22. Cash and investments are as of 9/13/22

FORMAT

The format of the financial statements has changed. The personnel costs (including benefits) are now listed under each of the individual ministries. Understand the the personnel section has been significantly reduced and beginning next year will no longer be shown at all.

Cash/Investments

The investment accounts have decreased approximately 13% for the year due to the uncertainty of the economy.

Revenue

Current net revenue as of August 31 is \$45,000 compared to a budgeted annual revenue of \$32,000.

Approx \$10,000 of revenue relates to Barth Missionary funds that if not spent would be put into a reserve for future years as there are limitations on how the funds can be spent. If not spent, any future Barth Missionary funds will be kept in reserve and will lower year end revenue.

Pledges have slowed over the last 2-3 months and are trending behind budget.

Three unexpected distributions from the Barth Trusts account for \$42,000 of revenue. These are listed below:

- \$28,000 from the C & A Barth Trust
- \$3,811 from the Barth Visiting Trust
- \$10,480 from the Barth Revolving Trust.

In addition, the monthly distribution amounts from the various Barth Trusts have decreased for the remainder of the year. These amounts are recalculated based on the ending balance of the trust at the end of the trust account, most are June 30. This will decrease revenue for the balance of the year.

Expenses

Total expenses are on budget for the first 8 months of the year.

Significant variances:

- Health insurance costs for 8 months are \$24,000 compared to a budget for the year of only \$15,000. This is over budget due to adding family coverage for Terence after the budget was approved. Family coverage is \$2,803 per month compared to \$1,008 for single coverage which was used in preparing the budget.
- Electricity and gas are 24% higher than last year.
- Water is 16% higher than last year.
- Building maintenance is 37% higher than last year. Largest repairs were the replacement of an air compressor, hot water tank, garbage disposal and repairs several toilets.

Significant expenses from the Church Growth Fund (Sargis) are:

- \$30,579 for streaming equipment
- \$10,000 for Sacred Places

Key expenses in October:

- Stonework repairs of \$54,000 have been completed by Bornor Restoration and will be paid in September from the Building Reserve Fund.
- Quarterly liability insurance payment of \$9,700 due in October.

Other items

1. All federal, state and city taxes reports have been paid and reports filed.
2. The budgeting process for 2023 has started with the goal to have it completed and to the Vestry for final approval at the November meeting.