

HISTORIC ST. PAUL'S CELEBRATES UNIVERSITY OF MICHIGAN - ARCHIVES PROJECT

South Saginaw Street & East Third Street in Downtown Flint, Since 1873

Project Update:

1. VESTRY ACTION - "VESTRY MINUTES SEPTEMBER 30TH, 2021

Members present via Zoom, Ferrell Katzenburger, Ed Henneke and Maggie Hart. In person Walt Peake, TaMara Oertel, Becky Bennett, Jan Bugbee, Barb Mannor and Elizabeth Jordan.

Motion carried Barb moved with support from Ed to accept the final proposal from University of Michigan archive department for direction as to which documents to store in their facility, done with the direction of Walt Peake. Additionally, to agree to the \$100. yearly fee for services. Motion carried."

2. SIGNED AGREEMENT - (SEE ATTACHED, 2/28/2022)

3. PROJECT TEAM

This project involves a team of St. Paul's members (Walt Peake, Barb Mannor, Jane Bingham, Joyce Leroue) and two representatives of the University (Callum Carr, Archivist, and Michael (U of M History Student/Intern)

4. WORK FLOW - The signed agreement covers all of and only those documents over which the church must maintain 'ownership', specifically our sacramental records. Our project team has started scheduling weekly meetings to review materials and initiate the physical transfer of some of these records into the custody of the university. (See Attached Transfer Agreement Forms)

5. NEXT STEPS – Those sacramental records already deposited with the University are being in-processed. Detailed 'folder level descriptions' and finding aids are being prepared for each item. Initial conservation efforts will be undertaken and the materials will be prepared for digitization through University resources in Ann Arbor.

The next several meetings of the Project Team will involve a detailed inventory of the vault contents, as well as additional historically significant 'ephemera' that requires/deserves conservation/preservation in an a professionally operated archival institution. Although some of these materials may be acceptable to the University under the terms of the written agreement, it appears that most would be accepted only as outright donations. This is a critical concept, as the University archives are use for academic and research purposes, and the integrity of the archival collection is required in support of future research and reference. The project team will prepare a list of any 'ephemera' designated for donation to the archives, to be reviewed and approved by the rector.