

Canonical Duties of the Rector

To see that music is used as an offering for the glory of God and as a help to the people in their worship, IAW the BCP and as authorized by the rubrics or by the General Convention of this Church. II.5

Full authority for the conduct of worship. III.9.6(a)

Shall at all times be entitled to the use and control of the Church and parish buildings together with all appurtenances and furniture, and access to all records and registers maintained by or on behalf of the congregation. III.9.6(a-2)

All persons receive instruction in Holy Scripture, Catechism, doctrine, discipline and worship. III.9.6.(b-1)

All persons are instructed concerning Christian Stewardship

- a Reverence for Creation
- b generous offering of time, talent and treasure
- c the biblical standard of the tithe
- d all persons to make a will

III.9.6.(b-1-2)

Instruction for:

Baptism III.9.6.(b-3)

Confirmation, Reception and Reaffirmation III.9.6.(b-4)

Announce the Visit of the Bishop and present Records III.9.6.(b-5)

Discretionary Fund III.9.6.(b-6)

Read Pastoral Letters from HOB III.9.6.(b-7)

See that Position Papers from HOB are distributed III.9.6.(b-8)

Keep Records III.9.6.(c-1)

Not permit anyone to preside without evidence that person is permitted III.9.7.(c)

Prepare Annual Parochial Report I.6.1

Select and Direct Assistant Clergy III.9.3.(d)

Preside at Vestry Meetings and Annual Meetings I.14.3 (and parish by-laws)

From the Diocesan Canons

The Rector, when present, shall preside at all congregational meetings. Title I Canon 21,III (A) 2,ii.

Special meetings of the congregation may be called by the Vestry, the Wardens, or the Rector, upon seven (7) days notice to the Vestry and to the congregation at a regular Service of the Church and a posting of a conspicuous notice at the church building; the purpose of the special meeting shall be incorporated in a notice. Title I Canon 21, 4.

Special meetings of the Vestry may be called by the Rector or by one-third of the Vestry members by giving notice thereof at a regular service of the Church and by mail or personal notice to all members of the Vestry. Title I Canon 22, 1, d

A majority of the Vestry members shall constitute a quorum. The Rector, or such other member of the Vestry designated by the Rector, shall preside at all meetings of the Vestry. In the absence of a Rector, one of the Wardens, or a Vestry member chosen by the Wardens, shall preside. Title I Canon 22, 2,

- (a) The Rector shall have no vote at the meeting except when presiding, and then only in the event of a tie. Title I Canon 22, 2, a

Should any member of the Vestry be absent from the regularly scheduled meetings of the Vestry for a period of three consecutive months, the remaining members of the Vestry may, at their discretion and with the advice and consent of the Rector, declare that seat to be vacant and elect a qualified person to fill the unexpired term. In the absence of a Rector, the advice and consent of the Bishop shall be secured. Title I Canon 22, 4, e

About the Laity

All persons who have received the Sacrament of Holy Baptism with water and in the Name of the Father, Son and Holy Spirit whether in this church or in another Christian Church and whose Baptism's have been duly recorded in this church are members thereof.

Members 16 years of age are adult members.

Expectation that all members will be confirmed (i.e. make an adult affirmation of their baptism), or received by a Bishop of this church.

Adults baptized by a Bishop of this church are considered confirmed.

I.17.2. (a)

All members who received the Sacrament of the Holy Eucharist at least three-times during a calendar year shall be considered communicants of this Church.

All communicants of this Church who for the previous year have been faithful in corporate worship unless for good cause prevented and have been faithful in working praying and giving for the spread of the Kingdom of God, are to be communicants in good standing.